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MEMORANDUM

**DATE:** July 8, 2008

**TO:** All PACE Plans and Special Needs Plans (SNP) and Other Interested Parties

**FROM:** Teresa Decaro, Deputy Director /s/  
Center for Drug and Health Plan Choice (CPC)  
Medicare Drug and Health Plan Contract Administration Group (MCAG)

**SUBJECT:** Medicare Drug and Health Plan Contract Administration Group, Division of Special Programs

We are pleased to announce that effective June 8, 2008, Mary Lowman assumed the role of Director of the Division of Special Programs. Mary will be responsible for developing new policies and programs to reflect changes in special needs plans and continue to support existing plans.

Mary has 37 years of government experience and has held several leadership positions throughout her career. She recently served as the Director of the Division of Training responsible for developing, coordinating, and implementing the MMA rollout training initiative. She previously held the position of Acting Director of the Division of Qualifications and Plan Management, overseeing program and operational functions of Medicare Advantage (MA) plans, and was instrumental in instituting the PACE program. We would like to welcome Mary to MCAG and also would like to extend a special thank you to Marvin Glass for his role as the Acting Director prior to the reorganization.

We look forward to working with all of you in the future and please direct questions concerning special needs plans to Mary Lowman at 410-786-9284 or via email to [Mary.Lowman@cms.hhs.gov](mailto:Mary.Lowman@cms.hhs.gov).